

OZONA VILLAGE IMPROVEMENT SOCIETY (OVIS), INC.
(April 23, 2012)

BY-LAWS

SECTION ONE: Meetings:

- Item 1. The Annual Meeting shall be held on the 4th Monday of April for the purpose of election and installation of Directors and Officers unless otherwise decided by the Board.
- Item 2. Monthly Meetings of the Ozona Village improvement Society (OVIS) shall be held on a monthly basis with notice from September through May unless canceled by the Board . Monthly meetings may be held in June, July, and August if authorized by the Board of Directors.
- Item 3. Special meetings of the membership may be called by a vote of the majority of the Board of Directors.

SECTION TWO: Membership

- Item 1. Members in good standing shall be persons who reside in Ozona, and/or whose dues are paid in full for the current year.
- Item 2. The annual dues for each member shall be twenty (\$20.00) dollars for an individual or twenty (\$20) dollars for a household, payable on or before the monthly meeting in January of each year.
- Item 3. Annual non-household membership for a business or other entity is the same as the household rate unless they have contributed as a sponsor in which case the dues will not be required.
- Item 4. The fiscal year shall be from October 1, to the following September 30.

SECTION THREE: Officers and Directors:

- Item 1. Officers shall be: President, Vice President, Secretary and Treasurer. All Officers elected will also become Directors, and serve for the current year or until replaced or re-elected.
- Item 2. The Board of Directors consists of the four (4) Officers and six members to be elected as Directors.

- Item 3. Officers and Directors shall be nominated in March and elected by majority ballot at the April meeting. To be nominated for office a person must be a member in good standing and a resident of the State of Florida with domicile in Ozona.
- Item 4. All Officers and Directors shall serve without pay.
- Item 5. In the event any member of the Board shall for business or personal reasons resign from the Board, he or she shall be replaced by appointment by the Board of Directors.
- Item 6. Any member of the Board may be removed from office for sufficient cause by a majority vote of the membership at any regular or special meeting. He or she shall be replaced by appointment by the Board of Directors.
- Item 7. Committees shall be appointed by the President. The standing committees for OVIS are environmental, historic, Ozona Village Hall use and care, community affairs (public relations), membership and program. Each committee chairman or their designee may participate in Board meetings.
- item 8. All committees shall include one Board of Directors member designated as a liaison to the Board. All committees will elect a chairperson unless action is taken by the President or Board. The chairman will be charged with carrying out the committee's mission as charged by the Board of Directors, ensuring best practices in keeping with the bylaws, and keeping the Board of Directors timely informed as to the committee activity. The committee members must be approved by the Board of Directors. The committee's work will be at the direction of the Board of Directors.

SECTION FOUR: Conduct of Business

- Item 1. Meetings are open to the public, but all business of the meeting shall be conducted only by members in good standing, and a majority vote of members present shall be sufficient.
- item 2. The Board of Directors may enter into executive session when topics of a confidential nature are discussed. A simple majority vote of the Board of Directors present is required to enter into executive session. During executive session only board of director members are allowed to be present excepting any person specifically invited by majority vote of the Board of Directors to participate in the executive session or a portion thereof.

item 3. During a board meeting those who are in attendance at a meeting should have an opportunity to participate even if they are not a board member. The president will provide the guidelines for participation at the beginning of the meeting or at another appropriate time and will have the authority to enforce those guidelines unless the board takes other action.

Item 2. The order of business may be:

- a. Meeting called to Order
- b. Invocation and Pledge of Allegiance to the Flag
- c. Approving of the Minutes
- d. Report of the Treasurer
- e. Report of Committees
- f. Unfinished Business
- g. New Business
- h. Special Announcements
- i. Adjournment

Item 3. The Treasurer shall be empowered to pay operating expenses and bills as received, and to write reimbursement checks for items necessary to the smooth operation of the Village Hall and OVIS sponsored projects. These expenditures shall then be reported to the board at a regular meeting. All checks will be signed by two board members. Expenditures of all funds in excess of \$100 shall be approved by the Board of Directors. The Board of Directors may authorize the payment of routine expenses with the understanding those expenses would be included in the next Treasurer's Report.

Section FIVE: AMENDMENTS TO THESE BYLAWS

These bylaws may be amended from time to time with appropriate notice. The amendment must be approved by a majority of the members present at an OVIS meeting noticed for that purpose.